



The Villages of Oak Creek Homeowners' Association
 Architectural Review Board (ARB)
 c/o Capital Property Solutions
 P.O. Box 630
 Worthington, Ohio 43085

Application for **Driveway Expansion, Patio or Walkway** *circle the structure type*

Structures may include but not limited to (driveway expansion, patio, walkway, garage addition, home addition).

Replacing an existing sidewalk or driveway will not require ARB approval. Check with Orange Township and Delaware County for any applicable permits.

Resident Information

This section must be filled in completely.

Name: _____
 Address: _____, Lewis Center, OH 43035
 Phase: _____
 Lot No.: _____
 Phone No.: (____) ____ - _____
 Email: _____
 Date: _____

Checklist for all structures

- _____ Property survey plan (from original lot purchase)
This will depict home location, easements, property line. This information is typically found in your property's closing paperwork. (show a hand sketch of structure location, setbacks)
- _____ Design drawings or hand sketches
(Sufficient details of structure, dimensions, etc)
- _____ Construction materials
- _____ Estimated construction start and finish dates

Construction safety

The contractor is required to follow all federal (OSHA), state and local building code requirements during the work. The contractor shall place reflective orange safety cones next to their vehicles parked on the street. They should not block the sidewalk with vehicles materials. Demolition materials should be disposed of properly and not left on the property grounds or curbside.

Contractor Information

If Applicable

Company: _____
Name: _____
Address: _____
Phone No.: (____) _____ - _____
Email: _____

Structure Information

Length: _____
Width: _____
Type: _____

Notes

Allow up to 30 days for your application to be reviewed.
Refer to your lot's deed restrictions for structure building requirements and limitations. It varies from phase to phase within VOCHOA. Find more information at www.VillagesofOakCreek.com.

Township and County Permits

You should obtain all local zoning permits prior to beginning your project. For requirements, contact Orange Township office at (740) 548-5430. The residence is responsible for any county permits for construction too.

This section will be completed by ARB Committee

_____ Date Application was received
_____ Date Requesting additional information, if application was incomplete
_____ Date of Approval or
_____ Date of Disapproval

Signature of ARB or Association Trustee