

# Villages of Oak Creek

HOMEOWNERS' ASSOCIATION BOARD MEETING  
WEDNESDAY APRIL 11, 2018 | 6:00 PM | DONATO'S

## MINUTES

1. **Order:** Michelle called the meeting to order at 6:05 pm.
2. **Quorum:** Brian Smith, Shilpa Saxena, Michelle Sherer in attendance and Nataleigh Dillon represented CPS.
3. **Minutes:** Reviewed minutes from the October 17, 2017 meeting and Michelle made a motion to approve them. Brian seconded. Motion carried.
4. **Financials**
  - a. Reports: Reviewed financial reports for October 2017-March 2018. Brian made a motion to approve them, Michelle seconded. Motion carried.
  - b. Michelle made a motion for the Treasurer, Brian Smith, to become the Authorized signer for First Common Wealth Bank. Shilpa seconded. Motion carried.
  - c. Tax returns to be signed by President, Michelle.
5. **Manager's Report**
  - a. Annual calendar: Reviewed the annual calendar of events
  - b. Next meeting date was set for July 9, 2018.
6. **Old Business**
  - a. Handbook revision is in process and was discussed. A complete draft will go out to the Board no later than May 15, 2018.
  - b. Speed signs (2) update and locations finalized by Board.
  - c. Taxes: Tax dispute discussion was held, Michelle made a motion to accept the county's tax amount. Shilpa seconded. Motion carried.
7. **New Business**
  - a. Newsletter Production policy presented, and Michelle will be the Newsletter liaison.
  - b. Board vacancy update presented by Michelle, she made a motion to appoint Karen Brown for the Vice-President position. Brian seconded. The motion carried.
8. **Adjournment:** Michelle adjourned the meeting at 7:55 pm.